



ESKILL TRAINING

BASIC USAGE OF THE ESKILL APPLICATION

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LOGIN

eSkill *Admin* Company - Privacy Policy - Terms of Usage

Customer Login

Enter User name: test1

Enter Password: ●●●●●●

Remember my login on this computer

Login

[Forgot username/password? - Need Help?](#)

For assistance with the eSkill application call 866-537-5455 x403 or click on the "Report a Problem" link located at the top of your screen within your test center.

DASHBOARD

The Dashboard includes all the information you need.

- Latest tests
- Latest scores (with links for details)
- Account & User details
- eSkill board (news and updates available in the application)

The screenshot displays the eSkill Admin Dashboard. At the top, there is a navigation bar with the eSkill logo, the user role 'Admin', and links for 'Compare - Privacy Policy - Terms of Usage', 'Report a Problem - Printable version', and 'Dashboard'. Below the navigation bar are tabs for 'Dashboard', 'New Test', 'Test Center', 'Reports', 'Account', 'Help', and 'Log-out'. The main content area is divided into several sections:

- Latest Tests:** A table listing recent tests with columns for test name, date, and icons for details, search, and reports.
- Latest Score Results:** A table showing test scores, test names, dates, and times.
- My Account:** A section displaying account information such as Customer ID (#3626), Account Type (Unlimited), and Expiration Date (01/31/2011). It also includes a promotional message about referring a colleague for an Amazon gift card.
- Users:** A section listing the current user roles: 'noaccount - Reseller Admin', 'o-read-only - Read-Only', and 'o-individual - Individual'.
- News:** A section with expandable/collapsible sections for 'Latest Subjects' (listing software like MS Visual Studio 2008 Professional, IBM DB2, etc.), 'Subjects in Development', and 'Latest Features' (listing new dashboard features like unique test links and filtering options).

SET UP A NEW TEST

From the top menu, click on “New test”.

Type the name of the test and choose the wanted option.

After creation, the test questions and settings can be changed using the “edit test” icon from the Test Centre.

The screenshot shows the 'Create New Test' page in the eSkill system. At the top, there's a navigation bar with 'eSkill' and 'Admin' tabs. Below it, a menu bar includes 'Dashboard', 'New Test', 'Test Center', 'Reports', 'Account', 'Help', and 'Log-out'. The 'Create New Test' section is highlighted. It contains a 'TIPS' box with instructions on creating and editing tests. Below this, there's a 'Test name' input field and a 'Show Candidates their Results' checkbox. Three options are provided: 'Option 1 - Select a Predefined Test', 'Option 2 - Generate a Multi-Subject Test', and 'Option 3 - Pick and Create your own Questions'. Each option has a 'Generate Test' button. The footer includes copyright information and 'Powered by OSF Global Services Inc.'

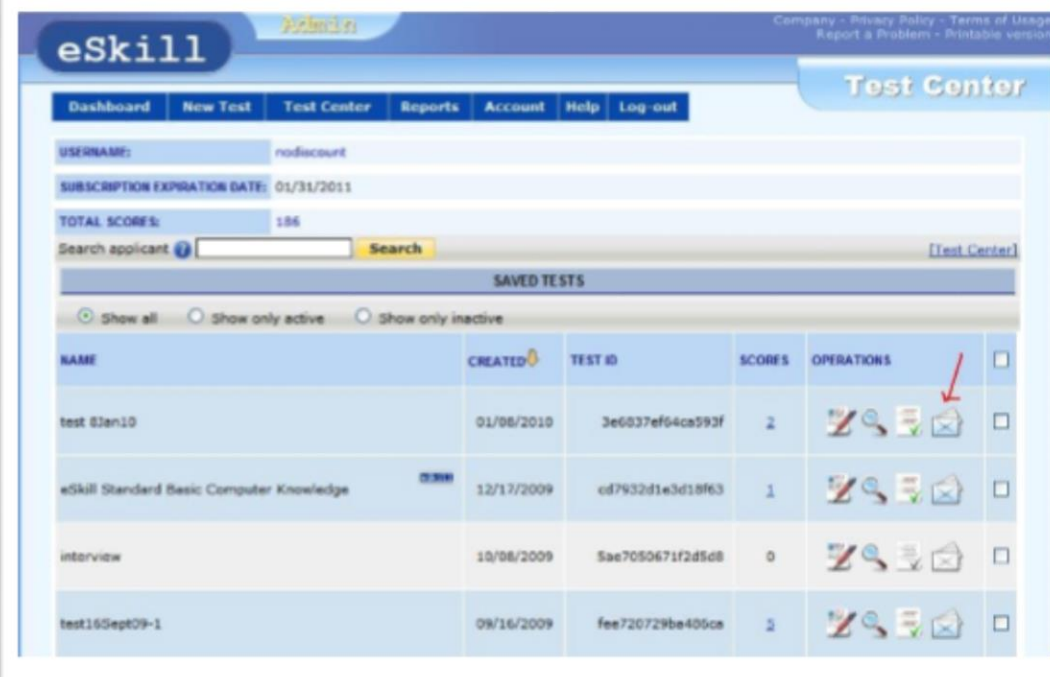
EMAIL A TEST

From the top menu, click on “Test Center” to see all the created tests.

Click on the “envelope” icon in order to send a test.

A popup will open with 2 options:

- Unique
- General

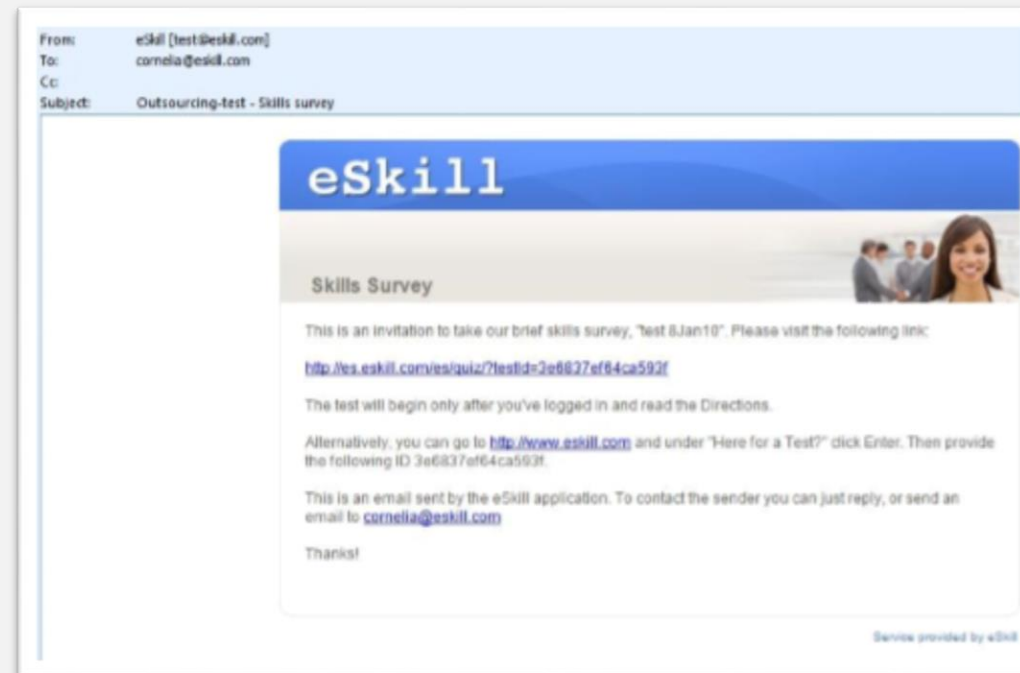


The screenshot shows the eSkill Test Center interface. At the top, there is a navigation menu with options: Dashboard, New Test, Test Center, Reports, Account, Help, and Log out. The Test Center page displays user information: USERNAME: nodiscout, SUBSCRIPTION EXPIRATION DATE: 01/31/2011, and TOTAL SCORES: 186. Below this is a search bar for applicants. The main section is titled "SAVED TESTS" and includes radio buttons for "Show all", "Show only active", and "Show only inactive". A table lists the saved tests with columns for NAME, CREATED, TEST ID, SCORES, OPERATIONS, and a checkbox. The OPERATIONS column contains icons for edit, search, print, and email. A red arrow points to the email icon for the first test, "test 8Jan10".

NAME	CREATED	TEST ID	SCORES	OPERATIONS	
test 8Jan10	01/08/2010	3e6837ef64ca593f	2	[edit] [search] [print] [email]	<input type="checkbox"/>
eSkill Standard Basic Computer Knowledge	12/17/2009	cd7932d1e3d18f63	1	[edit] [search] [print] [email]	<input type="checkbox"/>
interview	10/08/2009	5ae7050671f2d5d8	0	[edit] [search] [print] [email]	<input type="checkbox"/>
test16Sept09-1	09/16/2009	fee720729be400ca	2	[edit] [search] [print] [email]	<input type="checkbox"/>

RECEIVE A TEST

The person to whom you sent the test receives an email like this one. They can click on the link or provide the test id directly on the website.



TAKE A TEST

The person to whom you sent the test received an email and clicked on the link.

He will be asked for:

- Firstname
- Lastname
- Email

Then, he will see the directions page with explanations about the quiz. Then, the questions, one by one with navigation buttons:

- Next question
- Previous question
- End test

The screenshot shows the eSkill Quiz login interface. At the top, there is a blue header with the 'eSkill' logo and the word 'QUIZ'. A 'Login' button is located in the top right corner. The main content area features a central form with three input fields labeled 'First name', 'Last name', and 'E-mail'. Below these fields is a yellow 'Take Test' button. Underneath the form, there are sections for 'System Requirements' and 'Recommended Browsers'. The footer contains copyright information and 'Powered by' text.

TEST RESULTS

For each test, you can see the registered scores.

Remember that the latest scores (for all tests) are also available in the Dashboard.

For each score, you can see the details with links to:

- Email the test results
- Details
 - Results per subject
 - Results per question

For stats and reports there is an option in the top menu “Reports”.

SAVED TESTS						
<input type="radio"/> Show all	<input type="radio"/> Show only active	<input type="radio"/> Show only inactive				
NAME	CREATED	TEST ID	SCORES	OPERATIONS		
Excel 2007	01/12/2010	5d5f20ef5f91272a	1			
Page: 1 of 1 (1) << Previous Next >>			Items per Page: 20			
Delete Selected Tests						
APPLICANT INFO	ELAPSED TIME	DATE SUBMITTED	TEST STATUS	SCORE	EVALUATION	OPERATIONS
Test Test sales@eskill.com	3:06	1/12/10 5:46 PM	Completed	51%	Moderate knowledge	Email Details

NEXT STEPS/QUESTIONS?



Call today and discuss your testing problems on
0845-8400123 or email me at

sales@recruitment-assessment.co.uk

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